



**COMMERCIAL BUILDING PERMITS**

<b>New Construction Interior Alterations</b>	Actual costs of third-party inspection agency plus twenty-five (25) percent
<b>Electrical Permit</b>	Application fee \$75.00 plus plan review and inspection fees paid to 3 <sup>rd</sup> party
<b>Mechanical Permit</b>	Application fee \$75.00 plus plan review and inspection fees paid to 3 <sup>rd</sup> party
<b>Plumbing Permit</b>	Application fee \$75.00 plus plan review and inspection fees paid to 3 <sup>rd</sup> party
<b>Demolition Permit</b>	Application fee \$150.00 plus plan review and inspection fees paid to 3 <sup>rd</sup> party
<b>Sign Permit</b>	Application fee \$35.00 plus \$.50/sq. ft. (over 2 sq. ft.) per sign plus other permit fees as required.
<b>State Fee required on all building permits</b>	As adopted by the Commonwealth

\*\*See separate schedule for various plan review fees, permit fees, residential, electrical, plumbing, mechanical, commercial inspection fees\*\*

**ZONING/NON-UCC PERMITS**

<b>Zoning Permit</b>	
With Building Permit	\$50.00
With Deck Permit	\$25.00
<b>Non-UCC Permits</b>	
<b>Driveway Permit</b>	
New or Addition	\$50.00
Pave Existing Stone	\$50.00
Commercial/Business	\$75.00
Fence Permit	\$50.00
Patio Permit	\$50.00
Sidewalk Permit	\$50.00
Accessory Structure under 500 sq. ft.	\$50.00
Accessory Structure over 500 sq. ft.	\$100.00
<b>Other Zoning Permits</b>	
Non-commercial Keeping of Livestock	\$50.00
No Impact Home Business	\$50.00
Home Occupation Permit	\$20.00
Zoning Use Permit	\$50.00
Logging Permit	\$100.00
Yard Sale Permit	\$5.00
<b>Miscellaneous Zoning Requests</b>	
Zoning Letter for Permitted Uses	\$50.00
Petition for Rezoning	\$1,000.00
Zoning Hearing Application	\$550.00 plus additional costs
Conditional Use Hearing Application	\$550.00 plus additional costs
Curative Amendment	\$2,000.00
Transcript Fees	Cost Per Stenographer Fees

**PRIVATE & PUBLIC UTILITIES**

**On-Lot Septic**

2 Probes (no excavation)	\$200.00 + Twp admin fee
Percolation Test (no excavation)	\$300.00 + Twp admin fee
Residential Sewage Permit	\$325.00 + Twp admin fee
Minor Residential Sewage Permit	\$150.00 + Twp admin fee
Sewage Enforcement Officer	\$100.00 per hour + Twp admin fee
Design of elevated sand mounds & trench	\$800.00 + Twp admin fee
3 <sup>rd</sup> Party S.E.O Inspection	\$125.00 + Twp admin fee
Dig, presoak, and provide water for perc	\$110.00 + Twp admin fee
Additional SEO inspection	\$100.00 + Twp admin fee
Holding Tank Security	\$1500.00
Township Admin fee for S.E.O. paperwork	\$20.00
3 <sup>rd</sup> Party Inspection/Certification	\$30.00 plus cost of hauler

**On-Lot Well/Geothermal**

Permit	\$150.00
Well Ordinance Hearing Application	\$325.00

**MISCELLANEOUS FEES**

Return Check Fee	\$25.00
Inter-Municipal Liquor License Transfer	\$500.00 application fee
Mileage	\$ IRS/mile
Notary	Resident- \$0, Non-Resident- \$5.00 per document

**Stormwater**

Stormwater Review under 500 sq ft	\$20.00
Stormwater Review 500-2,000 sq ft	\$50.00
Stormwater Review over 2,000 sq ft	\$225.00
Stormwater w/ NPDES	Billed by Twp Engineer + \$20.00 Twp admin fee
Stormwater Review Commercial	Part of Land Development Fees
Equivalent Res. Unit	\$13.66 per ERU (\$15 late fee)

**Street Opening**

<b>Driveway</b>	
Application Fee	\$90.00
Inspection Fee	\$75.00
<b>Utility</b>	
Application Fee	\$90.00
Inspection Fee	\$75.00

Degradation Fee – (work within pavement) (Based on road constructed/resurfaced)	1st Year: \$85.00/Square Yard
	2nd Year: \$75.00/ Square Yard
	3rd Year: \$65.00/ Square Yard
	4th Year: \$55.00/ Square Yard
	5th Year: \$45.00/ Square Yard
	6th – 10th Year: \$35.00/Square Yard
	10th – 15th Year: \$25.00/Square Yard

Over 15 Years: \$15.00/Square Yard

**\*\*Applicant may be billed for any additional review that may be required by Township Engineer.\*\***

### **Open Records Research**

Black and White Copies	\$0.25 per page
Color Copies	\$0.35 per page
Redacted Documents prior to fax	\$0.25 per page
Certification of Public Records	\$5.00 per record
Facsimile	\$0.25 per page required to be printed to fax
Blue Prints	Actual Cost
Electronic Copies	No Charge – only \$5.00 certification fee
Postage	Actual cost of USPS first-class postage

*\*Note – If the total cost of duplicate records exceeds \$10.00, the Township may require payment prior to providing access to the public record.*

### **RECREATION PARK & FACILITIES FEES**

Pavilion Rental (includes 1 VB Court & Horseshoe pit)	\$50.00 per day
Volleyball Court Tournament Use	\$175.00 (includes pavilion) per day
Volleyball Courts	\$40.00 per day per court
Horseshoe Pit	\$15.00 per day per pit
Baseball Field	\$1000.00 includes Spring & Fall season \$600.00 Spring Season only
Tournament Rates	\$75.00 per field/per day
Softball Field	\$1000.00 includes Spring & Fall season \$600.00 Spring Season only
Football Field	\$600.00 per season (includes use of multi-purpose field for youth touch football)
Multi-Purpose Field	\$300.00 per season (can be adjusted based on time and activity)
Baseball and Softball Season	Spring Season: March 15 <sup>th</sup> – August 1 <sup>st</sup> Fall Season: August 15 <sup>th</sup> – November 10 <sup>th</sup>
Football Season	August 15 <sup>th</sup> – November 10 <sup>th</sup> (Includes main Field plus the multi-purpose field)
Other Rentals – Dog Park, Yard Sales, Fundraisers, etc. contact Recreation Board through the Township Office	

Requests, Rental Forms and Fees for athletic field use (seasonal) must be submitted to the Township Office between October 15<sup>th</sup> and November 1<sup>st</sup> of each year for the upcoming year.

Donations are gratefully accepted through the Township Office or Recreation Board.

### **POLICE/PUBLIC SAFETY**

Police Accident Report	\$15.00 * no cost to Township residents, ID required
Criminal History Record	\$8.00
Police Incident Report	\$35.00 * no cost to Township residents, ID required
Police Videotape	\$100.00 per
Police Audiotape	\$100.00 per
Police CD/DVD	\$100.00 per
Police Printed Photographs	\$45.00 first photo

False Automatic Alarm (Per State Law)	\$15.00 per additional \$300.00 plus court costs
4 <sup>th</sup> false alarm and each thereafter in a consecutive 12-month period	
Peddlers Permit (90 days)	\$75.00 for 1 <sup>st</sup> person & \$25.00 each extra person
Crime Victim Right of Access Request (Act 134)	\$250.00
Parking Violation Ticket	\$25.00
Vehicle Impoundment	\$20.00 per day
Street Sign Replacement	Time & Material

**PUBLIC WORKS DEPARTMENT-INCIDENTAL CHARGES**

**\*\*Charges for Township equipment and labor – minimum 4 Hours\*\***

<u>Equipment</u>	<u>Hourly Rate</u>
1. Concrete Saw- walk behind	\$45.00
2. Chain Saw	\$15.00
3. Whacker	\$15.00
4. Vibratory Plate Compactor	\$20.00
5. Backhoe	\$108.00
6. Skid Loader	\$98.00
7. Brush Hog Attachment	\$35.00
8. Dump Truck (26,000 lb.)	\$80.00
9. Dump Truck (16,500 lb.)	\$40.00
10. Utility Truck	\$40.00
11. Street Sweeper	\$98.00
12. Roller (3-5 ton)	\$68.00
13. Tank Truck	\$35.00
14. Brush Chipper	\$40.00 Res./\$85.00 Commercial
15. Farm Tractor w/mower	\$65.00
16. 3" Pump	\$20.00
17. Pick-Up Truck	\$15.00
18. Paver	\$138.00
19. Push Mower	\$15.00
20. Power Drill	\$15.00
21. Demo Saw	\$30.00
22. Pull Behind Leaf Vac	\$62.50
23. Chip/Leaf Vac Truck	\$98.00
24. Steiner	\$62.50
25. Pressure Washer	\$50.00

**SUBDIVISION, LAND DEVELOPMENT AND ZONING**

Minor/LD Res Subdivision (No more than 4 lots)	Escrow Deposit \$2,000.00 plus \$100.00 per lot* → (Must be 2 separate checks) Admin/Legal Fees \$1,000.00 →
Residential Subdivision (More than 4 lots)	Escrow Deposit \$2,000.00 plus \$100.00 per lot* → (Must be 2 separate checks) Admin/Legal Fees \$1,500.00 →
Commercial Subdivision	Escrow Deposit \$5,000.00 plus \$250.00 per acre * → (Must be 2 separate checks) →

Admin/Legal Fees \$1,500.00

**\*\*Admin/Legal Fees are nonrefundable\*\***

Additional Fees

Recreation Fee	\$1,200.00 per lot or dwelling unit
Sketch Plan Review	\$300.00 plus Engineering Fees
Stormwater Maintenance Fund	Determined by Twp Engineer Per Ordinance #2022-03

*\*Note – Township shall provide written notice to all applicants when an escrow account is drawn below \$500. The applicant shall then have thirty (30) days from the written notice to re-establish the escrow account. The escrow account shall be re-established to an amount equal to the initial deposit plus the per-lot or per-acre fee. The required re-establishment amount may be reduced by the Board of Supervisors, based upon the recommendation of the Township Engineer.*

*\*\*Note - York County Planning Land Development & Subdivision fees are to be paid directly to county with plan submission.*

SERVICES PERFORMED BY THIRD PARTY CONTRACTORS INCLUDING BUT NOT LIMITED TO THE TOWNSHIP SOLICITOR AND ENGINEER WILL BE BILLED AS INVOICED IF NOT SPECIFICALLY LISTED IN THIS FEE SCHEDULE.

ENACTED AND ORDAINED this 2<sup>nd</sup> day of January, 2024.

BOARD OF SUPERVISORS  
WEST MANHEIM TOWNSHIP,  
YORK COUNTY, PENNSYLVANIA

Jeremy Aerts Chairman

[Signature] Vice Chairman

[Signature] Member

[Signature] Member

[Signature] Member

[Signature]  
Secretary